

COVER SHEET

2017 REBUILDING TOGETHER-AFF

(To be completed by the house captain and attached to all forms due to Rebuilding Together-AFF)

Project Number: _____

Homeowner Name _____

Group Name: _____

Contact: _____

Contact Telephone: _____

E-mail: _____

TO BE COMPLETED BY REBUILDING TOGETHER

Date Reviewed/Reviewer: _____

House Captain Contacted: _____

- Preliminary Work Scope
- Lead-Based Paint Disturbance Form
- Supply Order Form Entered into Database
- Request for Dumpster/Port-a-John/Trash Pick Up
- Final Budget and Cards Mailed to Team
- Budget Amount \$ _____
- Request for Additional Volunteers & Professional Services
- Homeowner Agreement Form & Work Scope
- End of Day Form
- Homeowner Follow-Up Questionnaire
- House Captain Final Report
- Volunteer Scope of Work (completed repairs)
- List of Completed Repairs
- Project Impact Summary Report
- Reimbursement Form
- Donation Form
- Budget Tracking Sheet and Cards
- Volunteer Agreement and Release Form

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